

Of the challenges safety and risk managers face, managing the paperwork is most likely near or at the top of the list. Each year brings with it additional government regulations (OSHA, DOT, human resource related, etc.), more stringent insurance company underwriting guidelines and increased issuance of risk control recommendations, not to mention the constant need to improve all of the safety and risk control programs within their companies.



There is no exact formula for creating and maintaining a successful safety and risk control program. Every organization approaches and conducts safety and risk control programs differently. However, the goals are the same from one company to the next; prevent claims and losses while increasing productivity. The other constant is the administration burden and challenge of managing the data and paperwork, which is ever increasing.

Newly formed or revamped safety and risk control programs require their directors to spend a significant amount of their time creating formal policies and programs and working hand in hand with their employees to implement. Directors of mature programs spend most of their time updating programs and policies, managing the results or data of the safety and risk control programs and maintaining their presence and availability in the workplace. With both types of programs, a key to success is the ability of the safety / risk manager to effectively employ safety and risk control activities not just manage them.

For example, most organizations have identified what type of training employees need to complete to ensure the employees and the business thrive. The most important and challenging aspect of any training program is its effective implementation. Based upon the following, it is easy to see that knowing what to train on is simple compared to actually completing highly effective training:

- What method(s) will be used to conduct the training (classroom, 1 on 1, self study, automated)?
- How to verify that all employees have received training as required?
- Are training completion records easy to generate, understand and communicate?
- How to ensure competency and retention of trained materials?
- How to maintain / store training materials in a system where the materials are easily retrievable?

Furthermore, it is critical for any safety / risk manager to be able to correctly identify, track and evaluate the appropriate leading and lagging indicators. Most organizations usually have a simple method for analyzing lagging indicators (claim frequency and severity) like a manual spreadsheet process. Some organizations also manage leading indicators or risk reduction activities, the same way. The spreadsheet method is simple and seems fairly easy to start and maintain. However, in the long run spreadsheet based risk management programs are very labor intensive and can be fraught with errors.

Most organizations need, but lack, an easy to use and comprehensive system that manages all the aspects of their safety and risk control program and one that can quickly produce reliable and quality metrics in order to quickly analyze and determine progress.

The effective use of a comprehensive and easy to use risk management system allows the safety / risk control manager to refocus their time, energy and effort from the administration of the program to where it belongs—working directly with their employees, evaluating and improving the quality and effectiveness of the safety and risk control programs.

Lyons Companies has a secure, easy to use and comprehensive web-based risk management and safety platform, named the [Lyons Risk Management Center \(RMC\)](#). [Lyons RMC](#) is designed to ease compliance, improve risk prevention efforts and results, and relieve regulatory pain points for any industry.

[Lyons RMC](#) provides assistance with establishment, implementation and ongoing improvement of the safety and risk control programs that are greatly beneficial to any organization. [Lyons RMC](#) provides assistance with:

- Creating and tracking training and education
- Generating, updating and maintaining formal written policies
- Timely claim reporting, investigation and analysis
- Returning injured employees to work
- Employee onboarding / human resource compliance
- Safety Data Sheet (SDS) management
- Managing incoming certificates of insurance from vendors, suppliers and contractors



The image shows a hand using a computer mouse in front of a screen displaying the Lyons RMC interface. The screen features several service tiles with icons and text:

- Online Training Library**: Multitude of bilingual PowerPoints, Policies, and Training Shorts
- Certificate of Insurance (COI) Management**: Manage your COI's to control liability and risk
- HR & Benefits Database**: Resources and handbooks for all 50 states
- Behavior Based Safety Programs**: Build behavior-based safety programs with job hazard analyses
- Incident Tracking/Trending and Claims Reporting**: Trend incidents, report claims, print OSHA Logs
- Job Description Tracking**: Access a pre-loaded library of comprehensive job descriptions; create Modified Duty assignments
- Safety Data Sheet Management**: Be compliant with OSHA hazardous material standards and the new Globally Harmonized System
- Employee Training Management**: Automate scheduling and reporting using our online training
- Services**: Have your risk and compliance programs managed by Succeed

**[Please contact Jenn Miller or Matt Forest at Lyons for a demonstration of Lyons RMC](#)**  
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*Please Note: The information and suggestions presented by Lyons Companies in this issue of Safety & Risk Control TIPS are for consideration in your loss prevention efforts. Lyons Companies does not warrant, via this Safety & Risk Control TIP that all your hazards or exposures are adequately controlled or that property, operations, workplaces, machinery or equipment are safe or in compliance with any law, rule, or regulation. You are encouraged to alter them to fit the specific hazards of your business and to have your legal counsel review all of your plans and company policies.*



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